

**ROTARY CLUB OF OAKLAND
2023-2024 BOARD OF DIRECTORS
[DRAFT] MINUTES OF
JANUARY 23, 2024, MEETING**

1.0 Call to Order

The meeting was called to order at 5:43 p.m. by President Tom Limon. The meeting took place at Shannon Hackley's office, 1455 Hays Street, San Leandro and via Zoom.

2.0 Roll Call

Present: President Tom Limon, President-elect Shannon Hackley, Treasurer Keith Giron, Executive Administrator Jesse Bowdle; directors Gary Flaxman, Jesse Schmidt, Alex Kafka, Celeste Gordon, Ruth Stroup, Teresa Weyand, Joel Parrott, Keri Butkevich

Absent and/or excused: Past-president Mary Geong, Secretary Michael Bruck, Latorree Howard, Wil Hobbs, Riza Hernandez

3.0 Approval of November 28, 2023, Minutes

3.1 Draft minutes of November 28, 2023

Upon motion by Giron and second by Flaxman, the minutes of the November 28, 2023, board of directors meeting were approved by a unanimous vote.

4.0 Consent Calendar

4.1 Membership: January 19, 2024 – 290 members (274 including 16 honorary members)

4.2 New Members:

4.2.1 Julie Caskey

4.2.2 Carey Clausen

4.2.3 Angela Darby

4.2.4 Jerry Owen

4.2.5 Bonnie Prestridge

4.2.6 Kathleen Uribe

4.3. Resignations and Terminations

4.3.1 Danny Mai

5.0 Grant Approvals

5.1 Grant #2322 *X-ray Equipment in Bolivia* – Provide funds to purchase x-ray equipment for Hospital Nicolas Ortiz Antelo in Portachuela, Bolivia that serves low-income area residents. Proposed by the Karl Stucki World Community Service Committee in the amount of \$7,500.

Upon motion by Gordon and second by Flaxman, grant number 2322 was approved by a unanimous vote.

5.2 Grant #2323 *Firewood for Syrian Refugees* – Provide funds to purchase and distribute firewood for cooking for refugees in a Northern Syria refugee camp. Proposed by the Karl Stucki World Community Service Committee in the amount of \$1,000.

Upon motion by Schmidt and second by Weyand, grant number 2323 was approved by a unanimous vote.

5.3 Grant #2324 *Mandela Partners Food Distribution Hub* - Provide funds to install new exterior building signage, install additional inside seating, and purchase equipment for virtual meetings at the food distribution hub to benefit Oakland residents. Proposed by the Community Service Committee in the amount of \$5,000.

Upon motion by Flaxman and second by Butkevich, grant number 2324 was approved by a unanimous vote.

5.4 Grant #2325 *Wheelchairs for Disabled Youth in Ecuador* – Provide funds to purchase four specialized postural support wheelchairs to benefit four disabled foster youth. Proposed by the Karl Stucki World Community Service Committee in the amount of \$1,000.

Upon motion by Hackley and second by Gordon, grant number 2325 was approved by a unanimous vote.

6.0 AR Update

President Tom Limon and Executive Director Jesse Bowdle reported on the club's accounts receivable.

6.1 – Delinquent dues of \$144,000 are owed by 45 members and 50 members owe dues that are two years past due.

6.2 – Calls will be made to members with past due accounts who will be asked if they are still interested in being a member and a request to bring the account current.

6.3 – All members will receive a tax letter that will show Oakland Rotary Endowment donations and club and ORE past due amounts.

7.0 Committee Updates

7.1 Karl Stucki World Community Service Committee– Keith Giron reported that the committee is thriving and gave updates on projects in Colombia and Kenya. There is an upcoming project in Nicaragua. Past President Peter Sherris raised \$250,000 for water wells in Kenya.

7.2 Environment Committee – Joel Parrott reported that 15 Rotarians showed up to plant trees along Skyline Boulevard in Oakland. The committee partnered with Trees for Oakland and was asked to coordinate with the East Bay Regional Parks – 6,000 trees planted is the goal to reforest Oakland. Rotary will be asked for a grant to water the trees on Skyline Boulevard -this needs to be publicized on Facebook.

7.3 DE&I Committee – Celeste Gordon reported there will be committee and board training on February 7 and on April 18 which will include unconscious bias training and dialogue with Linda Low.

7.4 Business Development Committee – Jesse Schmidt announced there will be a mixer at Johnstone Supply on February 8th.

7.5 Gala Committee – Teresa Weyand gave an update on Gala sponsorships.

7.6 Club Service – President Tom Limon requested that we have greeters at every meeting and that committees could take turns serving as greeters. Committee chairs can also present the thought for the day and do a plug for their committee.

8.0 New Business

8.1 Complimentary Lunch Policy – It was confirmed that free lunch is for the speaker and their guest and for guests who provide contact information (prospective members).

8.2 Contract Signing Policy –

OPTION #1: Only the Executive Director or Executive Administrator, with prior board approval, may sign contracts.

OPTION #2: Only the Executive Director or Executive Administrator, with prior board approval, may sign contracts except that a committee chair may sign a contract on the following conditions: a) the committee has funds available in its budget or the funds were approved in the committee budget for the subject of the contract; and b) the subject of the contract is within the scope of an approved project.

8.3 Reimbursement – It was confirmed that members will be reimbursed for expenditures made on behalf of the club.

8.4 Loss due to December, 2023 office break-in – Executive Administrator Jesse Bowdle estimated that about \$5,000 worth of equipment was stolen and a credit card was used to charge \$900. Insurance and credit card claims have been filed.

8.5 Alex Kaffka RCO Board resignation – Alex Kaffka resigned from the Board but will remain a member. Names for a potential replacement were floated.

9.0 New Business

The club will be transitioning to DACdb (new website) and IGNITE App update. This change will make the website easier to update and Ignite will replace ClubRunner.

10.0 Good of the Order

Everyone thanked President-elect Shannon Hackley for hosting the meeting.

11.0 Adjournment

The meeting was adjourned at 7:40 p.m.

Respectfully submitted by Teresa Weyand (sitting in for Secretary Michael Bruck)